

Photo/video uploads

- Where possible, photo and video uploads should show the work only. If you are showing examples of yourself completing tasks, you must be appropriately clothed and must not feature any other children in your upload.
- All photo and video uploads which you are featured in must be approved by an adult at home before submitting to teachers for approval.
- Photo and video uploads should be used as a tool to evidence learning.

Comments and notes

- Comments and notes should be positive, polite and of an appropriate formality.
- Comments and notes should use correct grammatical structures (e.g. capital letters, full stops/question marks and complete sentences), just as we would expect you to use when writing in your books at school.
- Use the comments function to ask necessary questions or to make specific comments think about how you can add to the learning conversation.
- In a group or 'everyone' post, please remember your comment is shared with everyone tagged students and their parents.

Monitoring

- Staff will check the app up until 3:30pm each day. Whilst we appreciate that parents and children may use the apps at any other time, they should be aware that staff will not respond past this time.
- Please bear in mind that there are times in the day where online 'traffic' is very heavy on Seesaw, and so not all posts may be responded to.
- If parents have any queries that they wish to discuss further with their child's teacher, this can be done via the main school email orchardvale@ventrus.org.uk

As part of active social media engagement, it is considered good practice for parents and carers to pro-actively monitor the use of the apps.