



Orchard Vale Community School
Westacott Road
Whiddon Valley
Barnstaple
Devon
EX32 8QY
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Minutes of the PTFA meeting on the 14th July 2015

Persons Present - Sandra Ley, Jeanette Jay, Lisa Gill, Sharon Walsh and Casey Thorne

Apologies - Clare Holland and Sally Leach

Joint Chair Person - Sandra Ley and Sally Leach

Treasurer - Jeanette Jay

Minutes taken by - Casey Thorne

Items discussed:

- **Local Community Grant**

We have had discussions today with Dawn Crabb that we could possibly get a Local Community Grant. The PTFA are responsible for the application as we are classed as a charity. Dawn has advised us that we may be entitled to approximately £700 from two different sources. This is likely to be spent on a fencing area and possibly a wooden cabin to improve the Forest School area. Dawn will complete the form, Sandra to sign the application. Also, we need to show the accounts for the past 12 months which Jeanette will be responsible for. Dawn is also considering organising a Royal Marine day and she will split the proceeds, half to the Royal Marines and the other half to this project. Mr Milton has offered to supply a hog roast at cost price for this event.

- **Fashion Show**

The recent fashion show that Dawn held raised just under £500, which was fantastic. Dawn would like to stand down from organising these in the future and we discussed whether the PTFA would like to organise one for next year. Dawn is happy to help with the organisation for the first event.

We are considering holding this every other year, Sainsbury's, Salt Rock and the charity shops are very happy to support this event again. It usually needs 60 - 70 children. Jan Baker and Robert Barber are very supportive and will compare, so we would need to check their availability. We ideally need a really good raffle, such as a lap-top, TV or Play Station to boost the raffle ticket sales. Sharon has just been promoted to Community Champion for Tesco, so possibly she could get a donation. We will request that Debbie organises refreshments and hopefully donate the money back to the PTFA. We would hope that Nick will organise the music. Finale would again be prom dresses, wedding dresses etc. which would obviously be arranged closer to the event.

- **Cake Sales & Tuck Shop**

We have had discussions regarding Tuck Shop versus Cake Sales. It has been suggested that we cease Tuck Shop for the immediate future as financially this is not viable, especially due to the time and effort that we put in. Next cake sale is planned for Wednesday 23rd September, letters to go out for donations. To request an old sign from Premier Inn, Tesco or Sainsbury's, to use to advertise the cake sales.

- **Disco**

Although this is a money spinner, the school, unfortunately, won't allow them to proceed.

- **Bingo Night**

We have decided to arrange a Bingo night for Saturday 3rd October. Miss Wills has offered to help organise this event before she goes on maternity leave. We will send a letter to parents asking for donations, for the raffle in September.

- **Donations**

Sue Manley has suggested that we give out X amount of money at the start of the term to each Key Stage Group rather than receiving letters asking for money all the time. It would then be up to the year group where they spend the money. If we have any further funds at the start of the next term, if possible, we will provide another set amount of money to each Key Stage again. It may encourage some of the other year groups to do more trips and it may work out a fairer way to do it.

- **Bag2School**

Sandra suggested sending a bag home for donations of clothes, shoes, belts, jewellery etc. Sandra to arrange in the new school year.

- **New Members for the PTFA**

Flyers will be sent out for possible new PTFA members, hopefully in the new school year. This may encourage new parents to join.

- **Non-Uniform Day**

This has been arranged for Wednesday 14th October.

- **Big Sheep Bash**

Provisional plans to hold this on either Saturday 17th October or Saturday 14th November. People wishing to come will have to pay for their tickets in advance. This will include a raffle and a quiz sheet.

- **Xmas Fayre**

We are hoping to hold the Christmas Fayre on Friday 4th December. Sandra to ask Katy Marder Hill to help with the grotto again, as she previously did a fantastic job. We are hoping to have pictures taken with Father Christmas and charge a small fee. We also want to include a craft fayre and music, the same as last year. To ask Nick if he will arrange the music. We are also going to approach businesses, to ask whether they would like to hire a stall, or donate a raffle prize. Possibly have toy tombolo again and guess the fruit.

- **Notification of Events**

We are hoping to send letters out to parents in September listing events we are planning for the following term.

- **Christmas Non-Uniform Day**

This has been arranged for Wednesday 16th December.

- **New2You**

To ask Fiona Butler to put into the newsletter for donations.

- **OV Fest/Summer Fayre**

This event usually makes approximately £500, although it does take a lot of organising. We have decided that if we decide to proceed we are going to simplify it:

At present, it would be a Summer Fayre followed by a bouncy castle, barbecue, refreshments and a beer tent (licence to be obtained), possibly a band or a DJ, then a campfire followed by camping. Weather dependent the children could play football, cricket, rounders etc. More suggestions to be discussed at the next meeting.

- **Date of Next Meeting**

Tuesday 8th September.