



Orchard Vale Community School

SEND Information Report: 2023-2024

<i>Parent/carer questions</i>	<i>Key information</i>	<i>Links to SEND Code of Practice (2015)</i>
School Policy and procedure		
What kinds of SEND do pupils in the school have?	<ul style="list-style-type: none"> • Orchard Vale Community School is a mainstream primary school with children taught across 11 classes. Pupils at the school are aged between 3 – 11 years. • There is an onsite nursery and baby unit. • Mrs Hannah Day is our Special Educational Needs and disability Co-ordinator (SENDCo) who has built strong links with many other agencies including: Educational psychologists, Occupational Therapists, Dyslexia Specialists, Speech and language therapists, the SEMH team and MHST. • The school supports children with a range of Special Educational Needs including; Social and Emotional, Communication and Interaction, Cognition and Physical and Sensory difficulties. <p>Our most recent OFSTED report in May 2023 noted that at Orchard Vale Community School:</p> <ul style="list-style-type: none"> • <i>“Pupils with special educational needs and/or disabilities (SEND) learn the full curriculum. Pupils with SEND have plans that are ambitious, with precise targets.”</i> 	SEND policy 2023-24

	<ul style="list-style-type: none"> • <i>“Staff know the needs of pupils with SEND. As a result, pupils work towards the best possible outcomes.”</i> 	
How do you know if a pupil needs extra help?	<ul style="list-style-type: none"> • Teachers assess the children’s learning throughout the year through ongoing observations and more formative assessment tools as well as termly pupil progress meetings. • If a teacher has a concern, they will speak to parents and strategies will be put in place to support the child. These strategies may include visual timetables, extra reminders, token exchange systems, resources such as a pencil grip or a wobble cushion and regular check ins. • If a child continues to need further support and is identified as having additional needs then discussions happen between the teacher, SENDCo and parent. The Class teacher, SENDCo and other staff may use a range of assessments/screening tools at this time to support any identified areas of need. These may include: Dyslexia screening tool, Sandwell Maths assessments, speech and language, Read Write Inc. or Boxall assessments to ensure that the right interventions are put into place. A child could be placed on the SEND register at this time. • These interventions are documented on a My Plan, outcomes are set and worked on through a 10 week cycle each term. These are shared with parents during scheduled conferences and are reviewed frequently, ensuring progress is again shared with the parents. <p>Children are considered to have a SEND if they have been identified as working below ARE and/or children have a need in one or more of the following areas which affects their learning- Speech, Language and communication/Sensory/Physical /Social, Emotional and Mental Health.</p>	
Day to day support		

<p>How will the school know how well my child is doing?</p>	<p>All children who are identified with SEND have a My Plan which details their current attainment, provision in place, interventions they have receiving and current outcome which they are working on. These are shared with parents each term and outcomes are reviewed to share the progress that the child is making.</p> <p>For these discussions, it might be appropriate for further referrals to be made.</p> <p>Other assessment tools we use to track progress are:</p> <ul style="list-style-type: none"> • Read Write Inc. Assessments • Speech and Language Link assessments • Book monitoring 	
<p>How will I know my child is making progress? How do you check on this?</p>	<p>Children's progress is constantly monitored throughout the year by the class teachers and discussed at termly Pupil Progress Meetings alongside the head teacher and SENDCo.</p> <p>Children's My Plan's are reviewed each term and new outcomes set. These are shared with parents. The SENDCo will then analyse how well the children have achieved their outcomes to ensure that the outcomes have been set appropriately and that these have been effective.</p> <p>Any child with an EHCP in place will also have Annual Review meetings and if necessary, an interim Review can be booked at any time.</p>	
<p>How will my child be included in activities outside the classroom, including school trips?</p>	<p>All children are included in all areas of the curriculum including trips and activities outside of the classroom. At times, adaptations may need to be made to ensure it suits the child's needs, but these will be shared with parents with the support of outside agencies, where necessary.</p>	
<p>How will you support my child's overall well-being?</p>	<p>Children are taught PSHE through standalone sessions as well as woven throughout the curriculum. We also teach RSE as per the Government Guidance as well as learning about Internet safely, PANTS from the NSPCC website and access to staff as required.</p>	<p>Ventrus Administration of Medicines Policy – which you can access here</p>

	<p>The school have 3 Safeguarding Officers: Fiona Pearce (head teacher), Emily Gulliford (Associate head teacher) and Hannah Day (SENDCo).</p> <p>All children across the school can take on responsibilities and leadership roles including:</p> <ul style="list-style-type: none"> • Classroom Responsibilities • School Council representatives • Mental Heath Ambassador <p>Orchard Vale is an inclusive school. We work closely with our Inclusions Officer and other outside agencies to ensure that every child thrives and had a positive time in school. This also includes ensuring we have listened to pupils voice.</p> <p>We work closely with the Mental Health Support Team for schools (MHST). We have a Mental Health Practitioner (MHP) in school once a week to support the development of a whole school approach to mental health, working with staff, children and parents.</p> <p>We also work collaboratively with parents and multi-agencies through the Early Help Assessment Plan and support the whole family.</p>	
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Involving families		
How will you help me to support my child's learning? When will we be able to discuss my child's progress?	<p>All parents are invited to parents evening twice yearly to discuss their child's progress with their class teacher.</p> <p>All parents of children with SEND are invited in termly to meet with the class teacher and SENDCo for their child's My Plan to be shared with them, to review last terms My Plan, the provision in place and outcomes that have been set. This meeting is also a chance to discuss strategies and resources that parents can do to support their child at home.</p> <p>If a child has an EHCP then parents will be invited to an Annual Review meeting which might also involve different agencies.</p> <p>If the family has an Early Help Plan in place, then the SENDCo will review the plan termly.</p> <p>A parent or staff member could request a meeting at any time throughout the year to raise any concerns or discuss pupil progress at a mutually convenient time.</p>	
How will my child be able to share their views?	<p>Teachers and children will have regular conversations about their learning and pupil conferencing throughout the year.</p> <p>Children will also be invited to share their views when referrals are made or as part of the EHCP process or Annual Reviews.</p>	
How will you support my child when he/she joins your school or moves class or transfers to a new school?	<p>Prior to a child starting school with us, the class teacher and/or SENDCo will be in contact with previous settings and any relevant information shared. A transition meeting is also arranged between home and the school.</p> <p>In some cases, extra transitional days might be put in place.</p> <p>When children change classes, the children spend a day in their new class with their new teacher. Transition books are sent home for certain children which shares photographs and information which can be discussed at home.</p>	

	<ul style="list-style-type: none"> • Teacher training sessions – in-house/outside agencies • Online training with a key focus <p>We prepare new children and their families to start at school by:</p> <ul style="list-style-type: none"> • Having transition meetings with pre-schools • Having transition meetings with parents • Having transition meetings with outside agencies • Attending TAF meetings • Sharing documentation between home, pre-schools and school • Arranging taster days • Having a phased entry to school in conjunction with outside agencies where appropriate • Liaising with the Statutory Assessment Team <p>We have trained staff in the following areas:</p> <ul style="list-style-type: none"> • Attachment Based Mentoring • TAs trained from the Speech and Language team • DELP • Fun Fit and High 5 intervention • Relational Support Plans • Lego Therapy • TAs trained from the Occupational Health team <p>As a school we make referrals and liaise with the following agencies:</p> <ul style="list-style-type: none"> • Educational Psychologist (Independent and Babcock) • Communication and Interaction Team • Speech and Language Therapists • Occupational Therapists • Children and Adult's Mental Health Service (CAMHS) 	
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	<ul style="list-style-type: none"> • School Nurse • Bladder and Bowel • Children's Centre • Physiotherapists • Early Years Consultants • Nursery Plus • Social Emotional Mental Health Support • MHST 	
<p>What happens if my child needs specialist equipment?</p> <p>How accessible is the school and how does it arrange the facilities children need?</p>	<p>If specialist equipment is needed, then the school will liaise with outside agencies, such as Occupational Therapists, to ensure that the right equipment is provided to school.</p> <p>We have an accessible toilet with space for a changing facility.</p> <p>The school has two disabled car parking spaces within its carpark.</p> <p>For further information please refer to the School's Accessibility Plan on the school's website.</p>	
<p>How will my child manage tests and exams?</p>	<p>Class teachers, SENDCo and Head Teacher can have discussions with children and parents regarding access requirements for tests and exams.</p> <p>Some arrangements that can be put into place are:</p> <ul style="list-style-type: none"> • Additional time • Scribes • Movement Breaks 	

Accessing advice and support

What should I do if I think my child may have a special educational need or disability?

If you have concerns about your child's progress, you should speak to your child's class teacher initially and an appointment can be made via the school office

School number: 01271 375074

School email address: orchardvale@ventrus.org.uk

If you continue to be concerned that your child is not making progress, you may speak to the SENDCo so a meeting can be arranged and a plan of action can be put into place:

SENDCo: Mrs Hannah Day.

Please contact the school office.

The school's SEND Governor is: Mr Paul Cooper

Please note: The SEND Governor works with the SENDCo to discuss, and review SEND provision and support in school. The SEND Governor does not deal with issues related to individual children. If you have any queries or concerns regarding your child's needs, please speak to your child's class teacher or the SENDCo.

If you have any queries or concerns regarding to your child, or how the school managed supporting your child, please first contact the class teacher, SENDCo or Head Teacher. If you feel your concerns are still ongoing then please refer to the schools Complaints Policy.

What do I do if I'm not happy or if I want to complain?

The SENDCo will be able to support parents further by signposting them to relevant services.

Please see School Complaints Policy under School Policies: which you can access [here](#).

